Terms & Conditions for individual advisor accounts on GrowSpace

Purchasing a Come Follow Me Advisor account enables you to:

- Create one or more new Course groups to study the Come Follow Me course.
- Each course group's name should start with your displayname. Eg. *"JohnA Monday discipleship group"*
- Invite new Learners to groups using an email address
- Have up to a total of 10 active learners in your groups
- Have unlimited access to the course platform until further development of the platform takes place in 2-3 years time.
- Access help and guidance for Users and Advisors on using the platform on our help site which is linked in the Individual advisor account information sheet.

Advisors on GrowSpace agree:

- To limit active users to 10 unless purchase of extra user accounts is made
- To give user accounts only to those known personally to themselves.
- To label all groups created with their 'displayname' at the start of the group name. Eg. "**JaneS Monday discipleship group**"
- To help new users learn how to use GrowSpace, and point them to our multilingual help site for any questions they have.
- Use the Come Follow Me course as intended for group based or 1-2-1 discipleship of believers in relationship with an advisor
- Wherever possible to access training in using the Come Follow Me course. See https://come-follow-me.org/advisor-training
- To use the Come Follow Me advisors guide during discussion times as provided with the platform or downloaded from: https://come-follow-me.org/advisor-guide
- Report bugs or problems with the site to: growspace@word.org.uk
- To take personal responsibility for use of the web-app
    - In high security settings doing their best to ensure that only trusted believers are invited to use the web-app
    - Not giving details about the app or the use of it to those who are not trusted believers
    - Passing the responsibility of their users in their groups onto other advisors if needed.
- Not to post online or publically share details linking GrowSpace with the site's secure game-front URL. This is for the protection of those using this platform in high risk countries.

Limits on use:

- We ask that people respect the purchased limit of 10 active users (learners) connected with their account at any one time as explained below:
    - Users who complete more than 50% of a course count towards the total number of Users
    - If someone is invited and never completes their registration (remains 'pending') they will not count towards the limit of 10 Users.

    - If someone stops doing the course partway through and is no longer planning to continue with the course, they can be removed from the group and will no longer count towards the limit of 10 Users.
    - Users can be invited to multiple course groups, so if they transfer city or group they can be removed from the original advisor's group and added to another advisor's group. If then removed from the original advisor's group they will count towards the total of the advisor they are currently actively meeting with.
    - Co-leaders who hold an advisor account can be invited to join a group on the web-app. They will not count towards the total of 10 learners. They should be made a group coleader using the 'make course leader' button in the group page to indicate that they are not a learner.
- Additional User (learner) accounts can be purchased by contacting Come Follow Me on info@word.org.uk or via our website https://word.org.uk/
- Accounts found to be exceeding their limit of active Users will be contacted and asked to upgrade by purchasing more learner accounts. Failure to respond to this contact will lead to the advisor account being disabled until this issue is resolved.